

Ohio | Department of Commerce
 Division of Real Estate & Professional Licensing

Cemetery Grant Program

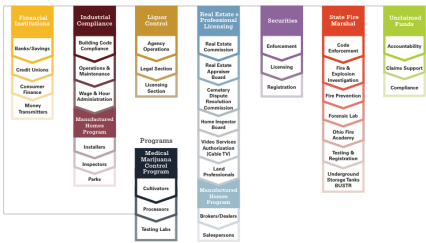
Laura A. Monick, Registration & Resolution Chief
 Division of Real Estate & Professional Licensing


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The Ohio Department of Commerce is focused on equipping businesses and protecting consumers.

Commerce has seven divisions, including the Division of Real Estate & Professional Licensing.

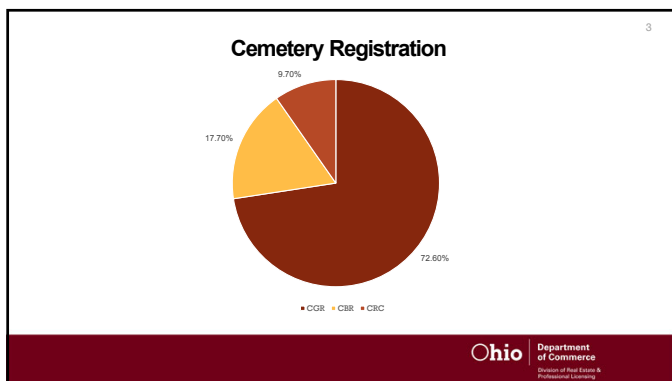
Our goal is to keep Ohioan's safe, sound and secure.





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FY2020 – By the numbers

- On-time applications received
- Total amount requested
- Award letters

60 letters granting over \$75,000

Over \$300,00

143

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O.R.C. 4767.10

Cemetery Grant Fund

- STATE fiscal year cycle
 - FY2020 – July 1, 2019 until June 30, 2020
- Notification via www.com.ohio.gov/real/ and email group

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O.R.C. 4767.10

- Eligibility
 - Properly registered, in compliance

Rules and Regulations on file

Conducted burials within last 25 years


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O.R.C. 4767.10

- Eligibility
 - How many cemeteries do you operate?
 - Did you receive a grant in FY20?

If a grant was received in FY20, may not apply in FY21 unless you operate 5+ cemeteries




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O.R.C. 4767.10

- Eligibility
 - I can apply for more than \$1,000?
 - Yes, but you must provide
 - Proof of matching funds
 - Additional impact statement/proof of need

Apply for \$5,000
Proof of matching funds for \$4,000



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What is "exceptional" maintenance?




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What is "exceptional" maintenance?

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Exceptional maintenance

- Construe broadly
- Non-routine, non-repetitive

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Reasonable maintenance doesn't qualify

- As set out in ORC 4767.09
- Maintenance done in the day-to-day operations

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Best practices for filling out
the application






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First:

- Read the instructions
 - When is the completed grant application due?
 - Are there any required attachments?

1. All sections of the application must be filled out completely and the required documentation must be submitted with the application. Grant applications must be submitted online on or before August 14, 2019. Applications submitted after August 14, 2019 will not be considered for a FY 2020 Cemetery Grant.


4. All applicants must submit an original W-9 form with the application.



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If you have questions:

- Don't take a guess
- Call or email the Division
- Laura Monick 614-466-5384
or 614-466-4100



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Check your answers:

- Complete all application questions
- Tell us the whole story

III. Project Description and Purpose – Explain scope of work needed and project goals. Be specific, e.g., number of tombstones, size, type of equipment, etc. Why is this project exceptional or unusual? Photos may be included. For entries including a copy of the agency, website or other current materials with names and contact information of the provider, explain how the history relates to the maintenance and operations of cemeteries. Attach historical or archival records.

Like many Ohio Township cemeteries, Berkshire Cemetery holds burials for residents and family as well as historical graves and burials back to the early 1800's. This grant opportunity provided the catalyst for Berkshire Township to look closer at the original sections of the cemetery and form a different perspective than ordinary mowing and upkeep. After closer examination of the graves we see the grant would best be utilized by repairing one sandstone tablet headstones that is severely deteriorated (Exhibit G) and repairing two leaning tablet headstones (Exhibits H & I). This grant application requests \$1,000.00 towards these three headstone repairs to be completed by Gravestone Transformations. (Please see the attached quote – Exhibit D). The total quote is \$1,000.00 for the three repairs. Berkshire Township Cemetery Fund would cover the balance over the \$1,000.00 grant as well as any additional costs due to unanticipated conditions which could be found once the repairs begin.

This exceptional maintenance method of having a professional for historic preservation of the headstones is a new process for the Berkshire Cemetery maintenance procedures. The grant opportunity brought to light that the current method of repairing gravesones by re-setting them in concrete, is not the recommended preservation practice. The problem is, we have no experience or knowledge to repair and preserve the deteriorating sandstone headstones or to reset headstones for preservation. Having an expert in preservation will ensure that the headstones are repaired properly.

Awarding this grant to the Berkshire Cemetery would energize the Township to explore additional opportunities and methods to preserve the historical significance of the gravestones and maintain the integrity of the original portions of the cemetery. One option we are looking to pursue is photogrammetry of the headstones that are so worn they cannot be deciphered. Berkshire Township will try to work with the two high schools in the Township and/or nearby OSU, Columbus State or Ohio Wesleyan for an intern, class credit or civic opportunity to utilize photogrammetry to extract the inscriptions from the stones before they are lost forever.



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We are looking for:

- A detailed cemetery budget & detailed project budget

| Estimated project costs: |
|--|
| Signs from Municipal Signs & Sales, Inc. |
| 4"x4"x8' wood posts |
| 45" sleeves |
| Post caps |
| Concrete mix |
| Mulch/landscap |
| Labor |
| Post hole tools |
| Totals |

| CEMETERY FUND ANALYSIS FOR C 7/28/2019 | |
|---|--|
| Income | |
| Cemetery Fund-Sale of lots | |
| Cemetery Fund-Fees | |
| Expenses | |
| Cemetery Fund | |
| General Fund | |
| General Fund - Capital | |
| 2016-2018 average Income from Cemetery Fund | |
| 2016-2018 average expenses | |



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It is very helpful to include:

- Pictures and extra details to explain the project.

I have marked the areas where the ground slopes away from the drive; thus leading to the laying water problem on graves. The entire cemetery sits on ground that has a slope to it; but the drive never sits above the graves. The ground on either side of the drive has sunk over the years creating our standing water problem. Solution was to lay the perforated field tile along both sides of the drive at an angle that will cause water to drain into nearby ditch and surrounding fields.



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Need more space?:

- Attach additional information

BERNARDS COUNTY DEEDS DIVISION
BERNARDS TOWNSHIP, OREGON COUNTY, OHIO

EXHIBIT LIST

EXHIBIT A Aerial of Bernards Cemetery - Original Area of Cemetery (blue box outline) with historic graves sites of town identification - re-creating 2 sheets and map of old-remnant portions to be cleared

EXHIBIT B Aerial of Bernards Cemetery - Current open area (blue box outline)

EXHIBIT C Aerial of Bernards Cemetery - Stone Cemetery Area

EXHIBIT D Site Map of Bernards Cemetery - color related by section

EXHIBIT E Project Budget Information
Estimated Revenue 2018
Presented before on 04/19

EXHIBIT F Cemetery Fund Appropriation Status as of 04/19/18

EXHIBIT G Photos of headstones to be removed

EXHIBIT H Photos of headstones to be kept


EXHIBIT I Photos of headstones to be kept

EXHIBIT J Quotes for Repair & Re-setting by Gravestone Translocation

EXHIBIT K Trustee Resolution Authorizing Grant Application

EXHIBIT L Tax Deedmap Certificate

EXHIBIT M W-9 form



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Questions?

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